

# Business Administration, A.A.S.

The Business Administration AAS option is designed to teach you what you need to know about accounting, management, marketing, and communications to build a career in a small business. Entrepreneurs can learn the skills needed to manage a new enterprise. While this is designed as a career-preparation program, some coursework may transfer to a university.

**Program:** Business Administration

**Program Code:**

AAS-BSAD-BSAD

**Type:** A.A.S.

## GENERAL EDUCATION CORE REQUIREMENTS

Item #	Title	Credits
ORI 110	Freshman Seminar	1
ENG 101	English Composition I	3
ENG 102	English Composition II	3
BUS 151	Modern Business Mathematics with Excel	3
	MTH 110 or higher (excluding MTH 116)	3-4
CIS 146	Microcomputer Applications	3
ECO 231	Principles of Macroeconomics	3
	Humanities/Fine Arts Elective	3

## MAJOR COURSE REQUIREMENTS

Item #	Title	Credits
BUS 215	Business Communications	3
BUS 241	Principles of Accounting I	3
BUS 242	Principles of Accounting II	3
BUS 247	Financial Markets and Institutions	3
BUS 263	The Legal and Social Environment of Business	3
BUS 271	Business Statistics I	3
BUS 272	Business Statistics II	3
	BUS 275 or BUS 276	3
CIS 197E	Microsoft Excel Expert	3
BUS 285	Principles of Marketing	3
BUS 289	Business Strategy Capstone	3
ECO 232	Principles of Microeconomics	3
	Business Elective (BUS 245, 248 or 253)	3
	<b>Total credits:</b>	<b>61-62</b>